

CONFIRMED MINUTES

AGM MEETING



At the **Monthly Strategic meeting** on **28 Nov 2025** these minutes were **confirmed as presented**.

Name:	Pottsville Beach Sports Club
Date:	Sunday, 16 November 2025
Time:	9:00 am to 9:51 am (AEDT)
Location:	Pottsville Beach Sports Club , 61 Tweed Coast Road Pottsville
Board Members:	Coral Nathan (Chair), Andrew Browne, Anthony Cosgrove, Grant Lavender , Ken Morris , Michael Mills, Steve McDougall , Sue Lawrance
Attendees:	Ryan Clarke

1. Welcome 45th AGM

1.1 Welcome from the Chairman

The Chair **Coral Nathan** declared the meeting open at **9:00am**, welcoming all members.

1.2 Apologies

The Chair called for apologies.

Apologies received:

- K. Smith
- D. Smith
- A. Brody
- B. Brody
- Bob Lees
- Lex Phillip
- Lorna Stevenson
- Narelle Tate

No further apologies received.

1.3 Confirm attendance list

Total attendance: 51 financial members (per the signed register).

2. Confirmation of the 43rd AGM

2.1 Confirm Minutes

The minutes of the previous AGM held **10 November 2024** were presented for confirmation.

Motion: That the minutes of the 44th Annual General Meeting be confirmed as a true and accurate record.

- **Moved:** *Kim Lort*
- **Seconded:** *Roy Gleeson*

CARRIED

2.2 Business Arising from the Minutes

NIL

2.3 Confirmation of Club Patrons (2025-26)

The Chair confirmed patron nominations for the coming year:

- **Bob Shaw** – accepted the position.
- **Narelle Tate** – acceptance noted on her behalf.

3. Questions in writing

3.1 Questions in writing

The Chair noted **no questions** were received in writing prior to the AGM.

4. Adopt Reports

4.1 Member to adopt Reports

Motion to Receive Reports

Motion: That the Chairman's Report, Directors' Report, Financial Statements and Auditor's Report be received and adopted.

- **Moved:** *Coral Nathan*
- **Seconded:** *Dave Davidson*

CARRIED

4.2 Auditors Notes

Auditor **Simon** addressed the meeting, providing the following key points:

- Very solid financial result with a **surplus just under \$600,000**.
- Over past 3–4 years performance has steadily increased from a period of earlier losses.
- **EBITDA sits at 20%**, reflecting a strong operational position.
- After adding back depreciation and interest, the club generated **almost \$1 million profit**.
- **\$892,000** spent on capital items during the year.

- **\$150,000** invested in gaming machine entitlements, strengthening future revenue capacity.
- Net assets exceed **\$5 million**.
- Revenue grew by **over \$600,000**.
- Bar sales increased **10%**; gaming revenue increased **20%**.
- Internal controls and accounting processes assessed as adequate.
- Issued an **unmodified (clean) audit opinion**.
- Commended management, board, staff, sub-clubs and members for the ongoing turnaround and performance.

The Chair thanked Simon for his report.

5. Resolution

5.1 Ordinary Resolution - Vote Directors Honorarium

Proposal: Honorarium of **\$5,000** to be shared among Directors, allocated proportionally according to responsibility and duties.

Motion to Adopt:

- **Moved:** *Hugh Stevenson (Member #1251)*
 - **Seconded:** *Len Milner (Member #5169)*
- CARRIED unanimously by show of hands**



Ordinary Resolution - Vote Directors Honorarium

First Ordinary Resolution

[The First Ordinary Resolution is to be read in conjunction with the notes to members set out below.]

That pursuant to Section 10(6)(b) of the Registered Clubs Act, the members hereby approve the payment of an honorarium to the directors of the Club for their services from the date of the Annual General Meeting in 2024 (10 November 2024) until the Annual General Meeting of the Club in the year 2025 as follows:

A total sum of \$5000 to be shared among the directors. This amount will be distributed proportionally based on the level of responsibility and duties each director has carried out during the year. The allocation of specific amounts to individual directors will be determined by the Board of the Club at its discretion, ensuring that the distribution reflects the contributions made by each director.

This resolution recognises the efforts and contributions of the directors in overseeing the Club's operations and ensures they are compensated for their time and services.

8 Supported

0 Opposed

0 Abstained

Decision Date: 16 Nov 2025

Outcome: Approved

5.2 Special Resolution 1 - Temporary Membership Rule

Ryan Clarke addressed the meeting:

- Aligns constitution with changes to the Clubs Act.
- Removes the requirement for residents within 5 km to become members before entering the club.
- Allows such patrons to sign in as visitors, reducing barriers to entry.

Motion: That Special Resolution 1—Temporary Membership—be adopted.

- **Moved:** *Julie Griffin*
- **Seconded:** *Bob Shaw*
CARRIED by show of hands

5.3 Special Resolution 2 - Board Eligibility (5 year Membership Requirement).

Summary: To be eligible for board nomination, a member must have held membership for **minimum 5 years**, ensuring stability and preventing takeover attempts by new members unfamiliar with the club.

Motion: That Special Resolution 2—Board Eligibility—be adopted.

- **Moved:** *Kim Laut*
- **Seconded:** *Brian Fletcher-Wode (Member #3831)*
CARRIED by show of hands

5.4 Special Resolution 3 - Constitution Housekeeping Amendments

Steve explained:

- Current constitution is a patchwork of various editing systems.
- Numerous minor grammar/spelling inconsistencies.
- Some clauses unclear; housekeeping amendments will create one clean Word version with auto-renumbering.
- No operational or governance changes; administrative only.

Motion: That Special Resolution 3—Constitution Housekeeping—be adopted.

- **Moved:** *Jan Appleton*
- **Seconded:** *Sue Everingham*
CARRIED by show of hands

5.5 Appointment of Auditors 2025-26

Proposal to re-appoint **Kothes** as auditors for 2025–26.

Motion:

- **Moved:** *Ron Appleton*
- **Seconded:** *Coral Nathan*
CARRIED by show of hands

6. Appointment's

6.1 Appointment of the Returning Officer 2025-2026

Nomination for **Returning Officer:** *Brian Fletcher-Wode*.

- **Moved:** *Coral Nathan*
- **Seconded:** *Merv Mason*.

Brian accepted the nomination.

CARRIED by show of hands

6.2 Returning Officer's Declaration - Election of Directors

Returning Officer **Brian Fletcher-Wode** reported:

- Election conducted under Clause 48 and 50 of the Constitution.
- Positions for election (Group 1): **Two Ordinary Directors**.
- Nominations opened 2 October; closed 5pm on 16 October.
- Both positions were **unopposed**.

Elected unopposed:

- **Anthony Cosgrove**
- **Michael Mills**

Brian congratulated the board for their continued efforts.

7. General Business

7.1 General Business from the floor

1. Roy Gleeson

Roy congratulated the Board and management on the excellent financial turnaround.

He raised two items from the Annual Report:

1. **Timing of AGM** – suggested holding the AGM **before end of October** in future if feasible.
2. **Financial reporting detail** – requested more explanation in certain areas, such as training expenditure.

The Chair thanked Roy for his feedback.

2. Question – Board Election Cycle (Chris)

Chris asked which directors are due for election next year.

Response:

Likely **Ken Morris, Sue, Grant** next in rotation.

Noted the three-year staggered cycle, though this year had only two in that group.

3. Question – Car Parking & Preschool Land (Brian F-W)

Asked for an update on previous matters:

- Preschool land and car parking
- Progress on covering the outdoor area

Response (Ryan Clarke):

- Consultants engaged to assess viable car-parking locations.
- Preschool area not progressing at present due to required car-parking ratios.
- Environmental constraints include a curlew habitat requiring 40–50m setback.
- Club awaiting ecologist report; oncology (ecology) report pending finalisation.
- Road installed by Recovery Authority remains under negotiation; both the club and Tweed Holiday Parks wish to retain it as shared beneficial access.

- Club lease with Recovery Authority ends December; awaiting State Government clarity.
- Covering outdoor area and roof structure will be part of the larger **Development Application** planned for next year.
- Intention is to lodge **one whole-of-site DA**, allowing staged future works (shade over greens, extensions, outdoor dining, etc.) without repeated council processes.
- Architects expect major draft plans released to members by **mid-late January 2026**.

4. Car Park Line Markings (Kim Laut #3447)

Kim requested refreshing the faded car-park markings.

Response:

This will be attended to.

5. Question – Return & Earn Area (Chris)

Chris asked about the “Return & Earn” bottle return site:

- Duration of contract?
- Compensation?
- Rights regarding parking impact?

Response (Ryan):

- Club receives approx **\$10,000 per year**.
- Agreement is **annual**, originally 3 years but now year-to-year.
- Easily relocatable or removable if the club requires the space back.
- It is strictly a **rental agreement** for those car spaces.

6. Additional Questions / Comments

No further questions were raised.

8. Next Meeting and Close

8.1 Close the meeting

Next meeting: Monthly Strategic meeting - 28 Nov 2025, 9:00 am

With no further business, the Chair declared the meeting closed at **9:51am**.

Members were invited to enjoy a complimentary drink, and bowlers were reminded to pay green fees at the bar window.

Signature: _____

Date: _____